

CT Faith Jobs Collaborative Program

“Acquiring, Advancing & Actualizing Employment Opportunities”



LOCAL INTAKE LEADS TO LOCAL/REGIONAL TRAINING LEADS TO WORKING IN CONNECTICUT...AND BEYOND



Program Purpose

The goal of the CT Faith Jobs Collaborative Program is to provide support and resources to residents of Connecticut to increase the capacity for and the likelihood of their successfully joining or re-joining the workforce.

CFJC builds that capacity through an 8-step intake, screening and candidate preparation process:

1. Outreach

- a. Program Advertising
- b. Developing Outreach Mechanisms
- c. Partnerships with Community & Civic Organizations
- d. Collaborations with Potential Private and Public Employers

2. Intake

- a. Online Registration
- b. Weekly 'Open House' Sessions at Faith CDC Partner locations Locally, Regionally and Statewide

3. Assessment

- a. Review and Chronicle Client Situation.
- b. Delineate Current Skill Set(s).
- c. Outline Training and Re-training Needs.
- d. Set Goals and Timeline for Client Testing & Training.
- e. Provide and/or Engage Needed Training Resources.
- f. Identify "Job Ready Date" for each area of potential employment.



**www.shilohchurchbpt.org - www.faithcdc.org
CALL 203.579.1504 / Email: lboone@faithcdc.org**

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Cont'd

4. Outreach

- a. Develop Individual Client Work 'Portfolio'
 - i. Skills
 - ii. Training
 - iii. Other Resources (Wardrobe/Hygiene/Acumen)
- b. Set Goals and Timeline for subsequent steps

5. Opportunity Pairing

- a. Opportunities with CFJCP Client Portfolio
- b. Computer Outreach to other potential employers
- c. Develop Personal 'Flow-Chart' for Each Client

6. Counseling

- a. Professional
- b. Personal
- c. Spiritual

7. Mentoring

- a. Assign & Pair with volunteer CFJCP Mentor Program
- b. Monitor & Assess effectiveness of Mentor Program
- c. Develop additional Mentors from Mentee pool

8. Continuing Connection

- a. Weekly Check in with CFJCP
- b. Monthly Check in with CFJCP
- c. Quarterly Collaborative Work Session with CFJCP Clients and Potential Employer Representatives
- d. Annual "Celebration of Success" Gathering & Recruitment Events



Faith Community Development Corporation (Faith CDC)
Shiloh Baptist Church – “Where Christ is Lifted Up”

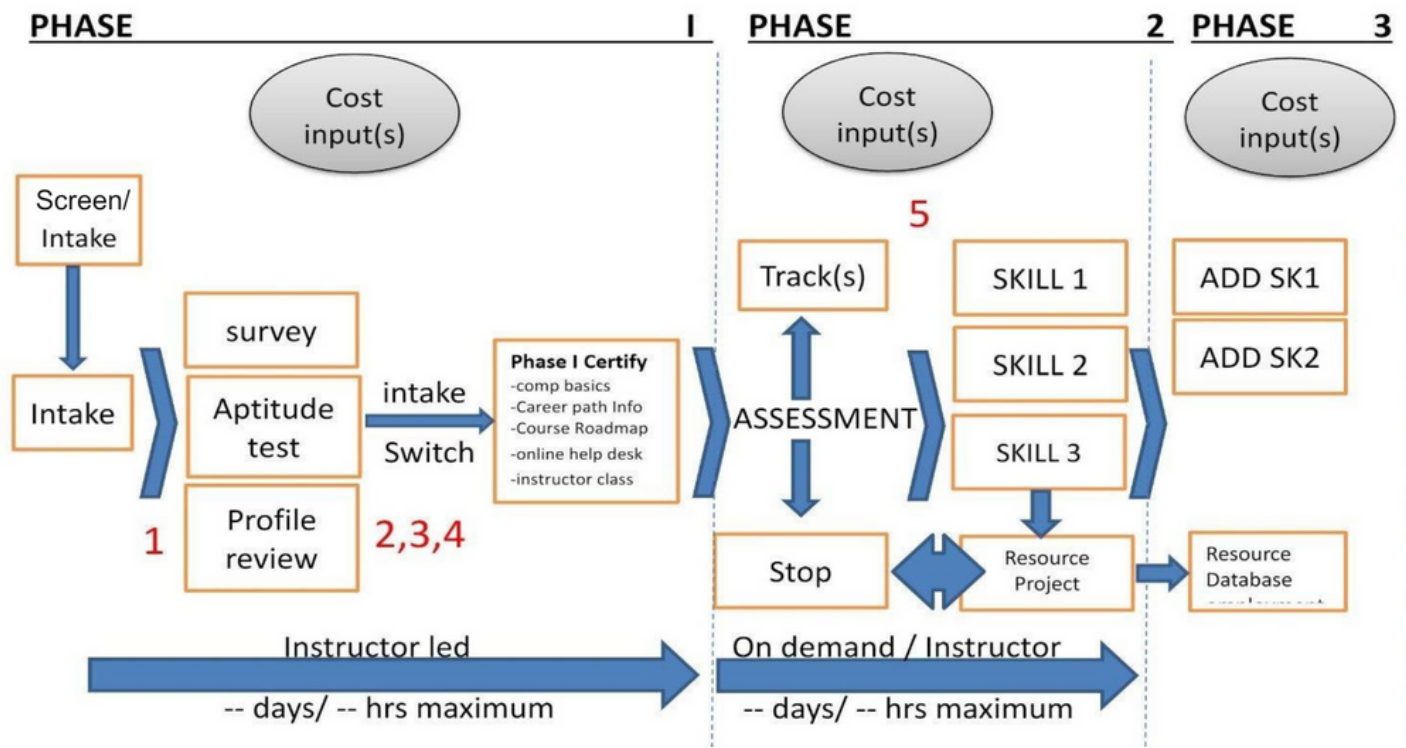
“Strengthening Communities One Person/Family at a Time”

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CT Faith Jobs

CFJC Workforce Readiness Program

3 STEP DELIVERY PROCESS SCENARIO



- **Recruitment, Intake & Screening**

- Outreach & Marketing Campaign
- Drug & Alcohol Screening
- Police Records Check

- **Training Areas**

- Advanced Manufacturing
- Medical
- Clerical / Customer Service
- Construction
- High Tech
- Insurance
- Banking & Finance
- Bio-Tech

- **Apprentice Training Highlights**

- Advanced Manufacturing
- Building Trades
- Clerical & Administrative
- Medical Skills Certification
- Employer/Trainer Coordination
- Cyber-Tech/IT

- **Four Week Apprenticeship Training**

- Certified Instructors
- Fulfills DOL Requirement
- Enrollment Matches Demand
- Necessary Skill Development
- Familiarize with Industry Tools
- OSHA Compliant
- Topflight Training Facilities

- **Comprehensive Life Skills Training**

- Application Counseling
- Mock Job Interviewing
- Appropriate Work Behavior
- Enhancing Workplace Relations
- Communication Skills
- Appropriate Dress/Equipment
- Adapting to Change



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